

MUNICIPALITY OF ANCHORAGE
ASSEMBLY INFORMATION MEMORANDUM

No. AIM 106-2009

Meeting Date: October 27, 2009

1 **From: MAYOR**

2
3 **Subject: APDEA COLLECTIVE BARGAINING AGREEMENT RATIFIED**
4 **UNDER AR 2008-307 (DECEMBER 16, 2008)–CLARIFICATION OF**
5 **ARTICLE XIV, SECTION 5, HOLIDAYS.**
6

7 This AIM reports a clarification of the APDEA Collective Bargaining Agreement
8 (CBA) ratified by the Assembly on December 16, 2008 (AR 2008-307). It has been
9 a long standing past practice at APD to allow APDEA employees to slide their
10 birthday holiday if it falls on a regular workday. This clarification is as follows:

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12 1. Subject to supervisory approval, an employee may be allowed to
13 slide his/her birthday to another workday.
14 2. The workday requested must be within the same two week pay
15 period as the employee's birthday.
16 3. The employee should make the request to slide the birthday at
17 least two weeks in advance.
18 4. If the employee does not initiate sliding the birthday, the employee
19 is expected to notify the supervisor and take the holiday date on
20 the regular workday it falls upon.
21

22 This clarification and practice allows management flexibility in scheduling with no
23 increase in cost, and can result in a cost savings.
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25 Prepared by: Employee Relations
26 Approved by: Nancy B. Usera, Director, Employee Relations
27 Concur: Dennis Wheeler, Municipal Attorney
28 Concur: George Vakalis, Municipal Manager
29 Respectfully submitted: Daniel A. Sullivan, Mayor
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